

At each regular or special meeting of the Board, an open forum shall be held so that citizens may participate in the meeting. During the open forum, any person may address the Board with respect to District affairs and may present petitions or other documents for consideration by the Board.

The President shall be authorized to impose a limit of 3 minutes on the presentation of each individual, group, or organization during the open forum.

Order during open forum shall be maintained by the following process:

1. Those persons wishing to speak in open forum should complete the appropriate visitor registration card which will be available at all Board meetings. The visitor registration card will need to be given to district staff person in charge of communications prior to the beginning of open forum in order for the person to be recognized as a speaker. The authority to extend this deadline rests with the Board president.
2. The Board president will recognize people by name when it is their turn to speak.
3. When a person addresses the Board, the person's name, address, their children's school affiliation and, if speaking for a group, the name of the group should be identified.
4. Comments made during open forum will not be made a part of the official minutes of the board meeting.
5. Remarks from persons speaking in open forum criticizing specific school district personnel are not permitted. Comments criticizing specific school district personnel should be made in writing to the Superintendent.
6. Comments may not be made in open forum which reflect adversely on an identifiable student, except that the parent of such a student has the option of discussing such matters involving his or her child in open forum. The board prefers to have such matters brought to its attention in writing, or in executive session.
7. Language spoken during open forum should be professional, concise, and respectful to all members of the audience.
8. Speakers may be asked by the Board to elaborate or clarify a comment made during open forum to better understand the issue. The comments by the Board are not intended to engage the speaker in debate or dialogue.
9. At the end of the open forum, the Board president may summarize the type of response each speaker will receive from the district.

The Board president will have the authority to maintain order during the open forum by any means necessary and legal.

B.O.E. Amended 13 Aug 1979
B.O.E. Amended 10 Jul 2000
B.O.E. Amended 09 May 2005