

The duties of a Board member shall be guided by an understanding that the authority rests only at official meetings of the Board and that authority lies with the Board and not with any individual member, and

- Attend all regular meetings, special meetings, workshops, committee meetings, and other meetings and functions of the Board
- Prepare oneself prior to each meeting/function by reviewing all materials provided and seeking supplementary information as necessary and in conformity with Board policy
- Clearly present his/her position on each topic under discussion, actively listen to the positions of others and work to build consensus
- Make decisions that are in conformity with the policies and strategic plan adopted by the Board
- Vote his/her honest conviction on all issues, thereafter abiding by and supporting the majority decision
- Maintain awareness of the viewpoints of constituents on issues pertaining to the schools
- Recognize and respect his/her position as a representative of all stakeholders and as a role model for them
- Represent the Board at school and community activities/events as appropriate and/or necessary
- Should not disclose confidential district personnel information nor criticize specific employee actions in a public setting
- Direct patrons to appropriate administrative personnel
- Model behavior consistent with expectations for the performance of all staff members
- Report significant concerns and issues to the Board executive committee in a timely manner
- Report significant concerns and issues concerning district issues to the Board executive committee and the superintendent in a timely manner
- Answer patron questions

B.O.E. Adopted 12 Jan 2004

B.O.E. Amended 09 May 2005

CROSS REFERENCE: Policy 1300 Duties of the Board
Policy 6340 Civility of Employees